

**MIU IV**  
**Labor & Management Committee**  
**September 25, 2019**

**Present: Management**-Dr. Wayde Killmeyer, Brenda Marino, Melissa Wyllie, Patricia Connolly, Co-chair; **Resource** – Lorinda Hess, Jason Williams, Cheryl Pilch; **Labor** – Teena Sipos, PSEA President, Co-Chair, Erin Moser, Paula Slater, Melanie Turner, David Zupsic, Alec Gawne, Rachel Patterson, Tracy Bellis, Donna Volpe; **Board of Directors** – Mr. Bill Halle, Mrs. Karen Houk

Tracy Bellis and Rachel Patterson were introduced to the Committee Members. Rachel is serving as the lead of the Giving Committee in Julie McElroy's absence.

PSEA Representative, Ed Douglas, is no longer a Committee member and his replacement is being sought.

**Recorder of Minutes:** Cheryl Pilch, September 25, 2019

**Correspondence:** None

**Board Presentations:** Purple Cat

- Purple Cat will present at the September 25, 2019, MIU IV Board Meeting.
- Purple Cat has 5 sites across Youngstown and provides resources to adults with disabilities.
  - Theater
  - Radio Station
  - Café
  - Recording Studio
  - Silk Screening
  - Farm
- Purple Cat also provided adult living. Adults with disabilities can reside in home with peers based on individual needs.
- Purple Cat is in the process of developing a camp ground with a swimming pool. This camp will provide respite care.

**Kudos to You!**

- Teena Sipos announced that there were 9 nominees for the Early Intervention Marlin Award.
  - Leeanne Schwartz received the award.
- Patty Connolly recognized Dan Gomola for his work with staff photographs. Dan took staff photos at the MIU IV Annual In-Service and has uploaded them into Tyler. Thank you, Dan.
- MIU IV State & Federal Programs has contracted with AC Valley to participate in the State & Federal Consortium.
  - AC Valley is outside of the MIU IV Service Area (IU6).
  - Approximately \$12,000 of revenue will be generated through this partnership.

- STEM Lending Library
  - Jason Williams has been working in collaboration with the Penguins Foundation, and an additional grant written by Diane McGaffic, to prepare the MIU IV STEM Lending Library.
  - Materials will be lent out to districts.
  - A website is being developed so that districts can review and reserve materials.
  - The room is currently under construction and is expected to be completed by the end of October.

### **Shirt Drive**

- Patricia Connolly thanked everyone that participated.
- 91 individuals purchased shirts
- 161 shirts were purchased
- The winner of the free shirt drawing was Katie Dietz. Katie will receive one (1) FREE shirt of her choice courtesy of Patrice Connolly. Thank you, Patty.

### **Meetings in 2019-2020**

- The Committee discussed the possibility of changing the time of the meetings and to incorporate a luncheon. It was decided that luncheons could be scheduled on a quarterly basis.
  - January 22, 2020, at 12:30 is the first luncheon. Pizza will be on the menu!

### **Recognition of Staff**

- The Big Cheese Award is being retired.
- Brenda Marino explained that she has done research on employee recognition and found that MIU IV is currently offering many of the top employee recognition suggestions.
- Melissa Wyllie stated that Special Education is currently highlighting different parts of its department on the MIU IV website.
  - She suggested that there be no criteria to be nominated for recognition and that a list of questions be asked of each highlighted employee to be shared on the website.
- Tracy Bellis suggested that individuals be "Caught in the Act".
  - The individual is nominated by peers.
  - The individual will receive a notepad & possibly a certificate.
  - Patricia Connolly volunteered to be the recipient of the nominations.
  - Discussion will be continued at next meeting.

### **Strategic Plan Update**

- Dr. Zupsic shared with the Committee that a Strategic Plan update was presented to staff at the MIU IV Annual Inservice.
- Two priorities were identified:
  - MIU IV physical location (Building)
    - Lead by Patricia Connolly

- Marketing
  - College internship program for the purpose of developing a brand and marketing the MIU IV is being developed by Dr. Zupsic and Cheryl Pilch.

### **Director and Coordinator Updates**

- Melissa Wyllie, Director of Special Education
  - Districts are signing on for Special Education services as a result of targeted outreach by Melissa Wyllie and the Special Education Supervisors.
  - Early Intervention is exploding in numbers. Currently, Sp Ed is hiring 2 new speech therapists and 1 new teacher.
  - On 10-7-19 PDE will be reviewing the Early Intervention data and it is hopeful that a new funding formula will be developed.
  - There is a new Special Education Bureau Chief and Assistant Chief at PDE.
    - The Special Education and Curriculum job-alike meetings have been combined for collaboration opportunities.
  - Significant Disproportionality
    - 4 MIU IV districts have been sited.
    - 15% of the sited districts' Special Education budgets must be used in the identified areas of deficit.
    - MIU IV is the approver of how those funds will be used.
- Lorinda Hess, Director of Continuing Education
  - Guest Teacher Training will be held in September and January
    - MIU IV is always open to take the Guest Teacher Training into a district.
  - Inservice Survey
    - There was a 50% response rate to the survey.
    - Respondents requested motivational speakers.
  - eLearning-Burr Warren
    - Mr. Warren is trying to have 3 credit PIL courses approved for the eLearning environment.
    - Courses need re-submitted every 3-5 years.
  - SPAC
    - There is a new SPAC compact that focuses on cultural awareness.
    - Jason Williams is currently helping with the filming of new SPAC skits.
  - ELECT
    - The ELECT program will only receive a light monitoring this year.
- Jason Williams, Director of Technology
  - The department is planning to replace Brian Grossman upon his retirement.
  - Jason is currently working on a grant for new robots

Dave Zupsic, Coordinator of Curriculum, Instruction & Assessment Services

- Dave and Diane provided training in the nonpublic schools
- Text Dependent Analysis
  - Students are assessed on PSSA and Keystone Exams
  - Students must demonstrate a deep understanding of what is read.
  - MIU IV provides a 4 series workshop for ELA teacher
- ESSA & Equity Sessions
- CSI Schools ongoing
- Extreme Leadership
  - Dr. Zupsic wants student clubs to be an avenue for student voices. He will work with the Extreme Leadership students to focus on this goal.
- Academic Games will start in October.

Mr. Bill Halle asked if a list of acronyms could be provided for Board members.

Brenda Marino, Assistant to the Executive Director

- Thank you, Dave, for all of the collaborative efforts with AC Valley.
- Fingerprinting
  - Change in the law will put an expiration date on fingerprints.
  - MIU IV will extend its' hours of operation for fingerprinting. The new hours will be 11am-7pm.
    - Provide extended time for school personnel to access services.
- HR has updated the Sonority List.
- Salary and Sick Leave Notices have been distributed.
- MIU IV is hiring multiple positions.
- The courier system has been reduced to 3 days per week. This change is proving to be efficient.
- The warehouse is being cleaned up. Brenda asked that all department heads dispose of old materials.
- Brenda is the new supervisor of the Communication Department.
  - They are a great team and they meet each morning to prioritize the day's activities.

Patricia Connolly, Director of Business Services

- The business office is closing 2018-2019.
- New staff are learning their job duties well.
- Joint purchasing went well this year.
- Swift MD is going and has been successfully used by multiple employees.
- Dan Bishop, Coordinator of Building and Grounds, has been hired and is doing a beautiful job.
- MIU IV is looking at grants to upgrade our current security system.

### **Executive Director Update: Dr. Wayde Killmeyer**

- NASRO Training
  - Dr. Killmeyer has submitted an application to house the training at MIU IV. The dates that are available are December 2-6, 2019.
- Dr. Killmeyer will provide testimony to the Special Education Formula Committee.
- Grove City College has reached out the MIU IV to discuss the possibility of partnering in the areas of dual enrollment and women in STEM.
- Dr. Killmeyer attends the Grable Foundation meetings.
  - Mr. Greg Bair of the Grable Foundation will be coming to speak at the SAC meeting.
  - Dr. Killmeyer is hopeful that MIU IV can seek funding from the Grable Foundation for new initiatives.

### **Sub-Committee Reports:**

- Awards Committee, Brenda Marino (Co-Chair)
  - This is the year for the Leadership Award.
- Giving Committee, Rachel Patterson
  - Jeans Day is Friday
- Scholarship Committee
  - Matt Cimbala donated his last mileage reimbursement check to the MIU IV Scholarship Fund. Thank you, Matt!
- Wellness Committee, Alec Gawne (Chair)
  - The Wellness Committee has been considering the following activities:
    - Walk & Move in LGIs for physical fitness at Lunch
    - Water Drinking Challenge
    - Secret Healthy Snack Buddy

### **Comments:**

Mr. Bill Halle's foundation, Grace Youth and Family Foundation, made a kind donation to the MIU IV Homeless Program in the form of a reloadable gift card. This gift card can be used to purchase items needed by students but not allowable under the guidelines of the grant. Thank you, Mr. Halle!